

General Information and Initial Setup

On behalf of National Testing Network we welcome you to your licensing exam. Here are some basic rules.

- To remain in this exam, you must follow exam rules.
- No food, beverages or smoking are allowed.
- No talking is allowed.
- You need permission to leave the testing area.
- You must request permission to go to the restroom and sign in and out on the form in the room.
- The exam timer does NOT STOP if you leave your station.
- Your stool, your kit and your disposal receptacles must be on the floor and underneath your assigned work station.
- For each service, make sure your product labels are facing the evaluator so they can be easily read.

During the entire exam, you are being evaluated on personal and client safety, sanitation and infection control procedures. That includes sanitizing your work area before and after each service . . . maintaining cleanliness and strict sanitation while you work . . . sanitizing your hands, at any point during the exam. You don't need permission to go get a broom and dustpan when you need it.

In a few minutes you will be told to begin setting up your workstation. After you hear the start tone, you will have 10 minutes, with a reminder when you have 3 minutes left. Do not start until you are told to begin. This 10 minute setup includes your mannequin - (not draped yet!) . . . your waste disposal receptacles . . . your paper towels. . . your disinfectants and sanitizers . . . your blood spill kit. . . and any other *general* workstation items that you wish to remain out for the entire exam. Do **not** set up specific items for a service. You will be able to get in and out of your kit anytime during the exam without permission from the evaluator.

You should have plenty of time to perform this setup and to complete each service in the exam without rushing.

Your 10 minutes begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

Blood Spill Procedures Demonstration**Introduction:**

This exam will start with your blood spill procedures demonstration. After the start tone, you will have 10 minutes to demonstrate blood spill procedure on the forehead of your mannequin following universal precautions.

Your 10 minutes begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

If you are taking your full practical exam today, assure that your workstation is clean and disinfected for the first service. Stand back and raise your hand when you are ready to proceed with the first service. Do not begin setting out your specific service items until you are told to do so.

If you are taking the blood spill procedures test only today, completely clear, clean and disinfect your area. That includes packaging all garbage to take with you. You may not leave disposable materials or anything else in the facility. When you are ready to leave, stand back and raise your hand. An evaluator will check your area and release you to leave.

(Tone) Please clean, clear and disinfect your workstation, then raise your hand.

Facial

Introduction:

Esthetician services are about to begin. The mannequin represents a real person, the same person for all services. The first service you will perform will be a facial. Do not start until you are told to do so.

First, you have 2 minutes to set up your facial implements, products and tools. Do **not** drape your mannequin now. **(Tone)**

(Tone) Time's up, stop working.

You will have 15 minutes to drape your mannequin and demonstrate how a facial is performed, with a 5 minute reminder. Do not start until you are told to do so. After the start tone, drape your mannequin.

Cleanse and prepare the face for the facial. Perform a one minute massage over the face, demonstrating effleurage, petrissage, and tapotement. After your demonstration, perform your finishing steps, then clear facial items from your station, clean and disinfect your station. When you are finished, stand back and raise your hand.

Your 15 minutes begin now. **(Tone)**

(Tone) 5 minutes

(Tone) Time's up, stop working.

Facial Mask**Introduction:**

The next service will be a facial mask. Remember, your mannequin represents the same person for all services in the esthetician exam.

You have 2 minutes to set up your implements, products and tools. **(Tone)**

(Tone) Time's up, stop working.

You will have 10 minutes to perform a facial mask service, with a 3 minute reminder. Do not start until you are told to do so. After the start tone, begin the service. Apply the facial mask and raise your hand to simulate dry time. After the evaluator checks your work and tells you to continue, remove the mask and finish the service. Then, clear facial mask items from your station, clean and disinfect your station, and stand back.

Your 10 minutes begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

Manual Extraction

Introduction:

The next service will be a simulated manual extraction.

You have 2 minutes to set up your implements, products and tools. **(Tone)**

(Tone) Time's up, stop working.

You will have 10 minutes to simulate a manual extraction on the forehead, with a 3 minute reminder.

After the start tone, begin the service. When you are ready for an evaluator to observe you perform the extraction, stand back and raise your hand. After the extraction, when the evaluator tells you to continue, finish the extraction service. Then, clear extraction items from your station, clean and disinfect your station, and stand back.

Your 10 minutes begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

Tweezing and Waxing

The next services will be tweezing and waxing. You have 2 minutes to set up your implements, products and tools for *both* services. **(Tone)**

(Tone) Time's up, stop working.

First, you will have 10 minutes to simulate tweezing the right eyebrow, with a 3 minute reminder. After the start tone, prepare the right eye area for tweezing. When you are ready for an evaluator to observe you simulate tweezing, stand back and raise your hand. When the evaluator tells you to continue, finish the tweezing service. Then, clear tweezing items from your station, clean and disinfect your station, and stand back.

Your 10 minutes for tweezing begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

The next service is waxing. You will have 10 minutes to simulate a waxing procedure on the left eyebrow, with a 3 minute reminder. After the start tone, prepare the left eye area for waxing. When you are ready for an evaluator to observe you apply and remove wax, stand back and raise your hand. When the evaluator tells you to continue, finish the waxing service. Then, clear waxing items from your station, clean and disinfect your station, and stand back.

Your 10 minutes for waxing begin now. **(Tone)**

(Tone) 3 minutes

(Tone) Time's up, stop working.

Clean up and Sanitation

The last part of your exam is to completely clear, clean and disinfect your area. That includes sweeping all debris from the floor and packaging all garbage to take with you. You may not leave disposable materials or anything else in the facility. When you are ready to leave, stand back and raise your hand. An evaluator will check your area and release you to leave. You will be evaluated on how clean you have left your area.

Your test administrators cannot answer questions about how you did on today's exam. Within one week, your exam results will be posted on your online account page and you can access them with your user name and password. Your scores are not going to be sent to your school. The Candidate Information Bulletin has information about how you get your license once you have passed.

Begin cleaning now. **(Tone)**